



**St Oswald's CE Primary School**  
*Learning for all, caring for each other, preparing for the future*  
*Let us encourage one another – Hebrews 10.25*

## Guidance for parents

We are looking forward to welcoming all of our pupils back to school on 8<sup>th</sup> September. The following guidance sets out the information you will need.

### What plans are in place for dropping off and collecting children?

We ask that for now parents continue to wear a face mask whilst on the school site, but this will be reviewed once we know the impact of schools reopening on the spread of infection.

We are removing the requirement to enter the site via Heslington Lane and leave via School Lane, so that parents and children can now use the quickest and safest route into school. **We are, however, continuing with the one way system when entering and leaving the playground.**

All cloakroom doors will be open for a 10 minute period, between **8.40 and 8.50am**, and we ask that parents send their child directly to the cloakroom door as they arrive outside it. This way, we hope that every parent can drop off their child or multiple children seamlessly as they walk past every open cloakroom door. This will prevent congestion both at the front of school and on the playground. Please try not to arrive at school before 8.40am as the gate will be locked and you may end up having to queue for some time. Once your child or children are safely with their teacher, we would like you to continue walking round our one way system, maintaining a safe distance from other parents.

At the end of each day, we appreciate that some of you will need to wait with your younger children for older siblings to finish school. **We have reinstated our original finish times for each phase, and these can be seen in the table below.** It is important that younger children are collected at the designated time and parents must then wait for older siblings to finish school. We must ask that you wait further back in the playground and **keep your child/children with you at all times** to maintain a safe, social distance from other families.

We will continue to use the 'no-go' zones outside each cloakroom door, for the safety of parents and staff. **These mark out a 2m zone that parents mustn't enter.** If parents have a message for a teacher, it can either be emailed to the teacher or phoned into the office so that parents do not need to stop and chat with teachers in the playground. Our relationship with parents is very important to us, but it is essential that we keep our staff safe and therefore in the classroom and ready to teach.

Arrival and collection times for each phase can be seen below:

	Start of day (flexible arrival)	End of day
<b>Reception</b>	8.40 – 8.50am	3.05pm
<b>Year 1/2</b>	8.40 - 8.50am	3.10pm
<b>Year 3/4</b>	8.40 – 8.50am	3.15pm
<b>Year 5/6</b>	8.40 – 8.50am	3.15pm

**Parents must exit the playground immediately** once they have dropped off or collected their children. Children are currently not permitted to use the play equipment or the school field at the end of the school day, and must remain with an adult once released from class.

### **What should my child bring to school?**

Children should only **bring essential items to school with them** (coats and hats, water bottle, book bag, lunch box and PE kit). Please do not bring anything else into school, including *Show and Tell* items.

### **Can my child walk to/ home from school unaccompanied?**

We are keen to encourage pupils to develop their independence and learn to manage risk safely, and older children are able to come to and from school unaccompanied. Children in Y5/6 will be given a form for parents to complete, giving permission for their child to leave school without an adult. It is important that **children should not arrive at school unaccompanied before 8.40am**.

### **Can my child be brought to/collected from school by another parent?**

Yes, but please let staff know if a different adult is collecting your child from school.

### **Does my child have to wear school uniform?**

Yes, we expect all children to wear the correct school uniform. This includes smart, black shoes. PE kit will also be required, including an outdoor kit. A full list of school uniform requirements can be found on our website: <http://www.stoswalds.york.sch.uk/wp-content/uploads/2014/02/Uniform-Policy1.pdf>  
As classrooms will be well ventilated, with windows open, your child may need to wear additional layers under his/her uniform in cold weather. We ask that these are plain white, navy, grey or black.

### **Should my child wear a face mask?**

No, children should not wear a face mask in school. If a mask is worn on the journey to school, we ask that a parent takes the mask home as the child enters the school building.

### **Will there continue to be 'bubbles' of pupils?**

No, there is no longer a requirement to keep 'bubbles' of children separate in school. We will, however, reduce close mixing of different phases whilst inside school. For example, we will reinstate whole school collective worship in the hall, but a gap will be maintained between each phase.

As part of our contingency plans, however, there may be occasions when a class or phase operate separately from the rest of the school for a short period, to reduce the spread of Covid.

### **What protective measures will be in place?**

We will continue to use control measures to keep our children as safe as possible. We are following guidance to make the school as safe as possible for children and staff. We cannot guarantee that your child will not contract Covid-19. We can, however, reassure you that we're following recommendations to **minimise risk as much as possible**. Our plans have been put in place to protect all children, families and staff and are in line with the recommendations of the government as advised by Public Health England. Key measures include:

- Children and staff will wash their hands more frequently
- Good respiratory hygiene will be promoted, with all classrooms having a 'snuffle station' in line with the 'catch it, bin it, kill it' approach
- Enhanced cleaning will remain in operation
- All work areas will be well ventilated to reduce the spread of infection (**children may need to wear extra layers under their uniform as windows will be open in classrooms**)
- All children and staff who become symptomatic will be sent home to self-isolate and arrange for a PCR test (a test that is sent to the lab).

### **What will play times be like?**

We are returning to whole school playtimes. We have also had new playground markings applied over the summer, so children will have more to keep themselves entertained! The permanent play equipment will also be in use.

### **What will lunchtimes be like?**

We are reverting to the original full lunch service, where children collect their lunch from the serving counter. This means that we can return to a full menu. Children will be seated on entry to the hall and then be invited to the servery a table at a time. **The Week 2 menu will be served during the week beginning 6<sup>th</sup> September.** Children can also choose to bring a packed lunch.

### **Will Early Birds Breakfast Club and Night Owls After School Club be running?**

Early Birds and Night Owls will reopen on 8<sup>th</sup> September. As the number of children using these clubs is growing, **it is essential that places are booked and paid for via ParentPay in advance**, as we have a statutory limit to the number of children we can admit to each session. If children are not pre-booked, we may need to refuse entry.

### **Will school clubs take place again?**

We plan to gradually reintroduce after school clubs and further information will be provided in advance of a club starting.

### **Will peripatetic music lessons still take place?**

Yes, peripatetic teachers will still visit school to teach private individual/small group music sessions.

### **How will I communicate with my child's teacher?**

Our relationships with parents are very important to us, and we will still be here to answer any of your questions or help wherever we can. Parents will not be able to meet with teachers in the usual way, but instead we ask you to email your child's teacher with any messages, requests, celebrations or concerns as you have been doing over the last few months. **Teachers will not be able to speak with parents on the door**, so **please** email them and they will either be able to phone you or reply by email. This will maintain the safety of both our teachers and yourselves. Please find below a list of email addresses for our teachers:

Mrs Utle, Hedgehogs: [Cathy.Utle@stoswalds.yorkschoools.net](mailto:Cathy.Utle@stoswalds.yorkschoools.net)

Mrs Cooke, Squirrels: [Hannah.Cooke@stoswalds.yorkschoools.net](mailto:Hannah.Cooke@stoswalds.yorkschoools.net)

Mrs Houston, Caterpillars: [Rebecca.Houston@stoswalds.yorkschoools.net](mailto:Rebecca.Houston@stoswalds.yorkschoools.net)

Miss Slater, Ladybirds: [Charlotte.Slater@stoswalds.yorkschoools.net](mailto:Charlotte.Slater@stoswalds.yorkschoools.net)

Mrs Griffiths, Butterflies: [Sophie.Griffiths@stoswalds.yorkschoools.net](mailto:Sophie.Griffiths@stoswalds.yorkschoools.net)

Miss Booth, Honey Bees: [Eleanor.Booth@stoswalds.yorkschoools.net](mailto:Eleanor.Booth@stoswalds.yorkschoools.net)

Mrs Haxby, Dormice: [Katy.Haxby@stoswalds.yorkschoools.net](mailto:Katy.Haxby@stoswalds.yorkschoools.net)

Miss Mondon, Robins: [Emily.Mondon@stoswalds.yorkschoools.net](mailto:Emily.Mondon@stoswalds.yorkschoools.net)

Mr Lloyd, Rabbits: [Tom.Lloyd@stoswalds.yorkschoools.net](mailto:Tom.Lloyd@stoswalds.yorkschoools.net)

Miss Rowe, Foxes: [Katie.Rowe@stoswalds.yorkschoools.net](mailto:Katie.Rowe@stoswalds.yorkschoools.net)

Mr Waterfall-Smith, Badgers: [Ryan.Smith@stoswalds.yorkschoools.net](mailto:Ryan.Smith@stoswalds.yorkschoools.net)

Miss Bell, Dragonflies: [Chloe.Bell@stoswalds.yorkschoools.net](mailto:Chloe.Bell@stoswalds.yorkschoools.net)

### **What do I do if I think my child or myself is showing symptoms of Covid-19?**

If you think that anyone in the family is showing symptoms (a new, continuous cough, a high temperature, or has a loss of, or change in, their normal sense of taste or smell), your child **must not** come to school. **Pupils must not come into the school if they have symptoms.** Guidance states that the child or adult with symptoms must **arrange to have a PCR test** to see if they have coronavirus (COVID-19). Other members of your household (including any siblings) should also arrange to have a PCR test and isolate until the result of the test is received. You or your child must continue to isolate until you receive the test result. If the test is positive you must isolate for 10 days from the day symptoms first

started. If the test is negative your child can return to school and you can resume normal activities (school will require confirmation of a negative result). If school staff are concerned about the health of a child, we may refuse to admit the child into school for the safety of our school community.

Anyone with coronavirus (COVID-19) symptoms should not visit the GP, pharmacy, urgent care centre or a hospital. **Please inform the school immediately when you receive the results of a test.**

Parents will need to be ready and willing to provide NHS Test & Trace with details of anyone they have been in close contact with if they were to test positive for coronavirus (COVID-19).

### **What will happen if my child develops Covid-19 symptoms whilst in school?**

If staff suspect that a child is developing symptoms, you will be contacted and the child will be **sent home**. Whilst we await your arrival, your child will be taken to a safe place in school and a member of staff will wait with them. This adult may wear PPE, if it is felt necessary to protect the member of staff. On collecting your child, you will be advised to arrange for your child to take a PCR test. Any **siblings in school will also have to go home** with you, and as they are classed as close contacts they will also need a PCR test. Children must isolate until the result of the PCR test is known. If the test is positive they must isolate for 10 days from the day symptoms first started, or from the day of the test if a sibling did not have symptoms. If the test is negative your child/children can return to school. Please ensure that the school has current contact details so that we can contact you immediately if your child develops symptoms.

### **What will happen if my child is in contact with someone in school who tests positive for Covid?**

NHS Test and Trace are now responsible for contacting close contacts, although they may ask school for support in this. Current guidance states that it is only those pupils who are named as a close contact that will need to isolate whilst arranging for a PCR test. The intention is that most children will be able to remain in school.

All schools have contingency plans which will be instigated in the event of a surge in positive cases. It may be that in exceptional circumstances, a class or a phase is asked to revert to home learning for a limited time. We hope that this won't occur, but staff are ready to switch to home learning at short notice if Public Health England request this.

### **Does my child have to attend school?**

Attendance at school is mandatory and it is expected that all children who are well will attend school. The Government has reintroduced the 'fine system' for parents who choose not to send their child to school. As always, we will take into consideration your personal circumstances, so please do contact us if you feel you need to discuss the safety of your child in school.